

## W-2 SUBCONTRACT LOG

W-2 Agency \_\_\_\_\_ Year \_\_\_\_\_ Quarter \_\_\_\_\_ DWS Contract Manager \_\_\_\_\_

Subcontract Name	Contract Amount (6.13.1)	Contract Period (6.13.1)	Type of Services Provided	Date Approved by RO	Faith- Based Y/N (6.6)	Date Faith- Based Invoice Submitted (6.6)	Faith-Based Contract-to- date Expenditure (6.7.1)	MBE Certified Y/N (6.24.2)	*Note Contract Changes

**\*NOTE:** Any new subcontracts or MOU's not listed above must be submitted to your DWD/DWS Contract Manager (Regional Office). Amendments to, deletions or additions to existing subcontracts are to be sent to your DWD/DWS Contract Manager (Regional Office) as they occur per *W-2 Financial Management Manual*, Chapter B7 Purchase of Service/Subcontracting, Section E. Technical Procedures, 3. Procedures for completing the "W-2 Subcontract Log" form.

The above list including additions and corrections by the W-2 agency represents the total number of W-2 subcontracts for the last quarter per *W-2 Financial Management Manual*, Chapter B7 Purchase of Service/Subcontracting, Section E. Technical Procedures, 3. Procedures for completing the "W-2 Subcontract Log" form.

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W-2 Agency Contract Manager Signature

\_\_\_\_\_  
Date